



Walnut Way Center
 2240 N. 17th St.
 Milwaukee, WI 53205
 P: 414-264-2326
 F: 414-265-7245
www.walnutway.org

POSITION DESCRIPTION

Job Title:	Blue Skies Landscaping Landscape Technician				Prepared by:	Environmental Specialist						
Department:	Environmental Stewardship				Approved by:	Executive Director						
Reports to:	Blue Skies Landscaping Supervisors				Date:	asap						
Hourly Rate:	\$15.00 - \$17.00 40 hours per week Apr - Nov 30 hours per week Dec - Mar				Term:	Unlimited, year-round						
FTE/Exempt Status:	Apr - Nov 1.0 FTE	Y		N	x	Position Status:	FT	x	PT		IC	
	Dec - Mar 0.75 FTE											

COMPANY CONFORMANCE STATEMENT

In the performance of their respective tasks and duties all employees are expected to conform to the following:

- Perform quality work within deadlines with or without direct supervision.
- Interact professionally with other employees, customers, and suppliers.
- Work effectively as a team contributor on all assignments.
- Work independently while understanding the necessity for communicating and coordinating work efforts with other employees and organizations.

PROJECT OVERVIEW

Environmental Stewardship is one of Walnut Way’s major programming areas. Residents have transformed vacant lots into production gardens and orchards. Demonstrating the ability to grow healthy, neighborhood foods is essential to our work. Additionally, maintaining a clean and beautiful neighborhood campus is a necessary part of our commitment to environmental stewardship.

Initiated in 2012, the Blue Skies Landscaping program was founded to advance urban environmental sustainability and employment opportunities in the Lindsay Heights neighborhood and greater Milwaukee area. The program’s staff steward Walnut Way’s campus and execute landscape contracts on private and public properties. Work includes landscape construction, landscape maintenance, and consultation. Blue Skies offers job training in landscape horticulture for staff. The program is designed to be a source of employment for residents and a sustainable source of earned income for Walnut Way’s environmental initiatives.



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POSITION PURPOSE

The Blue Skies Landscape Technician is a full-time employment opportunity with Walnut Way Conservation Corp. supporting all aspects of the Blue Skies Landscaping program, as well as urban agriculture and campus maintenance. The candidate must possess knowledge and skills in landscape maintenance, landscape installations, horticulture, and agriculture. The candidate must be comfortable working outdoors in all temperatures and types of weather and must possess sufficient physical fitness/strength to lift landscaping tools and materials. The candidate must also have at least 1 – 2 years' experience operating equipment such as commercial lawn mowers, tillers, backpack blowers and more, as well as have knowledge in plant identification. Blue Skies Landscape Technicians should be friendly and dependable and be able to lead other staff as required, as well as have a strong attention to detail and ability to multitask. In all instances s/he must perform in accordance with and be committed to the Walnut Way mission.

ESSENTIAL DUTIES AND RESPONSIBILITIES

1. Arrive to work daily on time and ready to depart into the field
2. Organize vehicles, equipment, tools and materials for the assigned daily project/tasks
3. Drive to project site(s) with staff, equipment, tools and materials
4. Execute work on residential and commercial contracts for Blue Skies Landscaping, including landscape installations, landscape maintenance, and property cleanups
5. Support all aspects of Walnut Way Campus landscape maintenance, such as litter clean up, mowing, weeding, watering, mulching, and planting
6. As directed, assist with all tasks related to garden production, such as bed preparation, sowing, weeding, pruning and harvesting
7. Properly operate and maintain landscaping equipment
8. Provide daily reports to Environmental Specialist, including work completed, any invoices/receipts, and other items of note
9. Follow all protocols for safety, start and end of day activities
10. Attending all required trainings and certifications
11. Other duties as assigned by Supervisor
12. Perform other duties to support success of Blue Skies Landscaping and Walnut Way

SUPERVISORY RESPONSIBILITY

This position may require on-site supervision of crew members assigned to the Technician's work team for that day. Supervision includes, but is not limited to, safety, execution of tasks, task completion, and customer interaction.



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ENVIRONMENT

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. The work environment characteristics include working outdoors, on residential and commercial properties, in the public right of way, in gardens, in all weather conditions, including extreme heat and cold, and all types of precipitation.

PHYSICAL DEMANDS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. While performing the duties of this job, the employee is regularly required to talk and hear. The employee is required to stand for six hours or more per workday. The employee is required to kneel, squat, bend over and use hands to work in the gardens and in landscapes. The employee must be able to use motor skills and vision to operate landscape equipment. Candidate must be able to lift 75 pounds. Specific vision abilities required by this job include close vision and ability to adjust focus.

TRAVEL

Local travel to project sites is required. For normal working hours, transportation is provided via company vehicle.

REQUIRED EDUCATION AND EXPERIENCE

1. Must possess a valid Wisconsin Driver's License with a good driving record, completed truck and trailer training
2. Ability to withstand wide range of weather conditions and lift up to 75 lbs.
3. At least 1-2 years' experience in horticulture and landscape work, including landscape construction, landscape installations and grounds maintenance required
4. Experience maintaining and operating commercial landscape equipment and tools required
5. Commitment to work in diverse settings
6. Proven ability to work with youth and adults from diverse backgrounds
7. Ability to adjust to emerging priorities, motivated, and effective listener
8. Ability to execute scopes of work; adjust as situations warrant; think on feet
9. Able to record work, labor and materials, document via paperwork, photos and tablet PC
10. Ability to move through tasks in urgent manner and manage time effectively
11. Must be willing to work flexible hours, including some evenings and weekends
12. Excellent oral and written skills; ability to represent the agency
13. Ability to establish and maintain effective relationships with supervisory staff, co-workers, project partners, study participants, and community residents
14. Residents of the Lindsay Heights neighborhoods or near north side of Milwaukee [zip codes 53205 or 53206] will receive strong consideration

EQUAL EMPLOYMENT OPPORTUNITY

Our organization is committed to equal employment opportunity. We will not discriminate against employees or applicants for employment on any basis including, but not limited to: veteran status, uniform service member status or any other protected class under federal, state or local law. In Wisconsin, the following are a protected class: age [40 or over]; race; creed; color; disability; marital status; sex; national origin; ancestry; pregnancy, childbirth, maternity leave or related medical conditions; arrest or



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conviction records; military service; sexual orientation; use or nonuse of lawful products off the employer's premises during non-working hours and genetic testing.

OTHER DUTIES

Please note this job description is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities that are required of the employee for this job. Duties, responsibilities and activities may change at any time with or without notice.

To apply, please either mail or email resume and cover letter

To: Danielle Brower
HR & Operations Manager
Danielle@walnutway.org
Walnut Way Conservation Corp.
2240 N. 17th St.
Milwaukee, WI 53205

WALNUT WAY IS AN EQUAL OPPORTUNITY EMPLOYER
DRUG FREE WORKPLACE