



Job Posting Community Wealth Building Coordinator

Community Wealth Building Overview

The Community Wealth Building Campaign is a key economic development strategy to support neighbors who want to grow their skills and talents, thereby increasing their income and wealth. The program increases awareness of alternative economic development strategies such as cultivating neighborhood assets, growing resident ownership and control, and collaborating with community organizations. This part-time (20 hours per wk.) opportunity has a pay range of \$15 - \$17 per hour.

Position Purpose

The Community Wealth Building Coordinator works with the Community Wealth Building (CWB) team of residents and consultants to discover and mobilize the skills, passions and talents of Lindsay Heights residents so that they increase their economic mobility and improve community health and cohesion.

Essential Duties and Responsibilities

- Share the CWB story and the asset-based approach to economic development to residents, community organizations and partners
- Cultivate productive relationships with residents, local businesses and organizations, and co-workers
- Develop weekly work plans based on CWB project plan discussions
- Attend weekly CWB team meetings and provide updates on activities
- Develop and coach Neighborhood Connectors
- Collect, input, access and analyze asset data using established tools and systems
- Create and support opportunities for residents to use their assets to generate income
- Plan and execute neighborhood events

Required Education and Experience

- High School diploma or equivalent, college degree preferred
- Two-years of experience organizing people for community outreach, actions, and events preferred
- Effective verbal and written communication skills
- Flexibility to work days, evenings and weekends

Additional Eligibility Requirements

- Ability to work with diverse populations and variety of neighborhoods
- Experience developing residents and connecting them to the community
- Demonstrable knowledge of community and economic development, civic affairs, business operations and leadership development
- Familiarity with use of social media platforms and digital communications for resident engagement

To apply: Email Cover Letter & Resume to keubanks@walnutway.org

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