



POSITION DESCRIPTION

Job Title:	Blue Skies Landscaping Landscape Technician				Prepared by:	Human Resources Consultant						
Department:	Environmental Stewardship				Approved by:	Executive Director						
Reports to:	Blue Skies Landscaping Supervisors				Date:	April 6, 2022						
Hourly Rate:	\$15.00 – \$18.00 (based on experience) Apr – Nov (40 hours weekly) Dec – Mar (30 hours weekly)				Term:	Unlimited, year-round						
FTE/Exempt Status:	Apr – Nov 1.0 FTE	Y		N	x	Position Status:	FT	x	PT		IC	
	Dec – Mar 0.75 FTE											

COMPANY CONFORMANCE STATEMENT

In the performance of their respective tasks and duties all employees are expected to conform to the following:

- Perform quality work within deadlines with and without direct supervision.
- Interact professionally with other employees, customers, and suppliers.
- Work effectively as a team contributor on all assignments.
- Work independently while understanding the necessity for communicating and coordinating work efforts with other employees and organizations.

PROJECT OVERVIEW

Environmental Stewardship is one of Walnut Way’s major programming areas. Residents have transformed vacant lots into production gardens and orchards. Demonstrating the ability to grow healthy, neighborhood foods is essential to our work. Additionally, maintaining a clean and beautiful neighborhood campus is a necessary part of our commitment to environmental stewardship.

Initiated in 2012, the Blue Skies Landscaping program was founded to advance urban environmental sustainability and employment opportunities in the Lindsay Heights neighborhood and the greater Milwaukee area. The program’s staff steward Walnut Way’s campus and execute landscape contracts on private and public properties. Work includes landscape construction, landscape maintenance, and consultation. Blue Skies offers job training in landscape horticulture for staff. The program is designed to be a source of employment for residents and a sustainable source of earned income for Walnut Way’s environmental initiatives.

POSITION PURPOSE

The Blue Skies Landscape Technician is a full-time employment opportunity with Walnut Way Conservation Corp. supporting all aspects of the Blue Skies Landscaping program, as well as urban agriculture and campus maintenance. Blue Skies Landscape Technicians should be friendly and dependable and be able to lead other staff as required, as well as have a strong attention to detail and ability to multitask. In all instances s/he must perform in accordance with and be committed to the Walnut Way mission.

ESSENTIAL DUTIES AND RESPONSIBILITIES

1. Arrive to work daily on time and ready to depart into the field
2. Organize vehicles, equipment, tools, and materials for the assigned daily project/tasks
3. Drive to project site(s) with staff, equipment, tools, and materials
4. Execute work on residential and commercial contracts for Blue Skies Landscaping, including landscape installations, landscape maintenance, and property cleanups
5. Support all aspects of Walnut Way Campus landscape maintenance, such as litter clean up, mowing, weeding, watering, mulching, and planting
6. As directed, assist with all tasks related to garden production, such as bed preparation, sowing, weeding, pruning, and harvesting
7. Properly operate and maintain landscaping equipment
8. Provide daily reports to Environmental Specialist, including work completed, any invoices/receipts, and other items of note
9. Follow all protocols for safety, start and end of day activities
10. Attending all required trainings and certifications
11. Other duties as assigned by Supervisor
12. Perform other duties to support the success of Blue Skies Landscaping and Walnut Way. Duties, responsibilities, and activities may change at any time with or without notice.

SUPERVISORY RESPONSIBILITY

This position may require on-site supervision of crew members assigned to the Technician's work team for that day. Supervision includes, but is not limited to, safety, execution of tasks, task completion, and customer interaction.

ENVIRONMENT

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. The work environment characteristics include working outdoors on residential and commercial properties, in the public right of way, in gardens, in all weather conditions, including extreme heat and cold, and all types of precipitation.

PHYSICAL DEMANDS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. While performing the duties of this job, the employee is regularly required to talk and listen. The employee is required to stand for six hours or more per workday. The employee is required to kneel, squat, bend over and use hands to work in the gardens and in landscapes. The employee must be able to use motor skills and vision to operate landscape equipment. The candidate must be able to lift 75 pounds. Specific vision abilities required by this job include close vision and the ability to adjust focus.

TRAVEL

Local travel to project sites is required. For normal working hours, transportation is provided via company vehicle.

REQUIRED EDUCATION AND EXPERIENCE

1. Must possess a valid Wisconsin Driver's License with a good driving record, completed truck and trailer training
2. At least 1-2 years' experience in horticulture and landscape work, including landscape construction, landscape installations and grounds maintenance required
3. Experience maintaining and operating commercial landscape equipment and tools required
4. Commitment to work in diverse settings
5. Proven ability to work with youth and adults from diverse backgrounds
6. Ability to adjust to emerging priorities, motivated, and effective listener
7. Ability to execute scopes of work; adjust as situations warrant; think on feet
8. Able to record work, labor and materials, document via paperwork, photos, and tablet PC
9. Ability to move through tasks in urgent manner and manage time effectively
10. Must be willing to work flexible hours, including some evenings and weekends
11. Excellent oral and written skills; ability to represent the agency
12. Ability to establish and maintain effective relationships with supervisory staff, co-workers, project partners, study participants, and community residents
13. Residents of the Lindsay Heights neighborhoods and zip codes 53205 & 53206 will receive strong consideration.

EMPLOYMENT BENEFITS

Paid Vacation
Paid Holidays
Paid Sick Leave
Health Insurance
Dental Insurance
Vision Insurance
Training & Certifications

EQUAL EMPLOYMENT OPPORTUNITY